

**FINANCIAL STATEMENTS**



**ASIAN AND PACIFIC ISLANDER  
AMERICAN SCHOLARSHIP FUND**

**FOR THE YEAR ENDED JUNE 30, 2014**

**ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Asian and Pacific Islander American Scholarship Fund  
Washington, D.C.

We have audited the accompanying financial statements of the Asian and Pacific Islander American Scholarship Fund (APIASF), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities and change in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of APIASF as of June 30, 2014, and the change in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Gelman Rosenberg & Friedman*

February 27, 2015

## ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND

STATEMENT OF FINANCIAL POSITION  
AS OF JUNE 30, 2014

## ASSETS

## CURRENT ASSETS

Cash and cash equivalents	\$ 9,304,781
Investments (Notes 2 and 7)	2,233,510
Pledges receivable	807,093
Prepaid expenses	<u>69,225</u>
Total current assets	<u>12,414,609</u>

## FIXED ASSETS

Equipment	10,306
Website	<u>24,411</u>
	34,717
Less: Accumulated depreciation	<u>(34,717)</u>
Net fixed assets	<u>-</u>

## OTHER ASSETS

Deposits	<u>14,556</u>
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**TOTAL ASSETS** **\$ 12,429,165**

## LIABILITIES AND NET ASSETS

## CURRENT LIABILITIES

Accounts payable and accrued expenses	\$ 252,089
Scholarships payable	1,488,784
Deferred income:	
GMS Scholarship	5,860,366
Gala	78,500
Current portion of deferred rent liability (Note 4)	<u>10,937</u>
Total current liabilities	<u>7,690,676</u>

## LONG-TERM LIABILITIES

Deferred rent liability (Note 4)	<u>46,992</u>
Total liabilities	<u>7,737,668</u>

## NET ASSETS

Unrestricted	3,367,985
Temporarily restricted (Note 3)	<u>1,323,512</u>
Total net assets	<u>4,691,497</u>

**TOTAL LIABILITIES AND NET ASSETS** **\$ 12,429,165**

## ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND

STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS  
FOR THE YEAR ENDED JUNE 30, 2014

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>REVENUE</b>			
Contributions and grants	\$ <u>1,853,542</u>	\$ <u>14,834,905</u>	\$ <u>16,688,447</u>
Special event revenue - Gala	480,618	-	480,618
Less: Cost of direct benefits	<u>(192,272)</u>	<u>-</u>	<u>(192,272)</u>
Net revenue from special events - Gala	<u>288,346</u>	<u>-</u>	<u>288,346</u>
Special event revenue - HES	208,000	-	208,000
Less: Cost of direct benefits	<u>(111,399)</u>	<u>-</u>	<u>(111,399)</u>
Net revenue from special events - HES	<u>96,601</u>	<u>-</u>	<u>96,601</u>
Investment income (Note 2)	2,334	7,837	10,171
In-kind donations	51,096	-	51,096
Other revenue	4,000	-	4,000
Net assets released from donor restrictions (Note 3)	<u>14,848,591</u>	<u>(14,848,591)</u>	<u>-</u>
Total revenue	<u>17,144,510</u>	<u>(5,849)</u>	<u>17,138,661</u>
<b>EXPENSES</b>			
Program Services:			
Gates Millennium Scholarships	13,427,583	-	13,427,583
APIASF Scholarships	2,097,376	-	2,097,376
APIASF Education and Information Programs	<u>606,389</u>	<u>-</u>	<u>606,389</u>
Total program services	<u>16,131,348</u>	<u>-</u>	<u>16,131,348</u>
Supporting Services:			
Management and General	409,784	-	409,784
Fundraising	<u>371,229</u>	<u>-</u>	<u>371,229</u>
Total supporting services	<u>781,013</u>	<u>-</u>	<u>781,013</u>
Total expenses	<u>16,912,361</u>	<u>-</u>	<u>16,912,361</u>
Change in net assets	232,149	(5,849)	226,300
Net assets at beginning of year	<u>3,135,836</u>	<u>1,329,361</u>	<u>4,465,197</u>
<b>NET ASSETS AT END OF YEAR</b>	<b><u>\$ 3,367,985</u></b>	<b><u>\$ 1,323,512</u></b>	<b><u>\$ 4,691,497</u></b>

**ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND**

**STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2014**

	<b>Program Services</b>			
	<b>Gates Millennium Scholarships</b>	<b>APIASF Scholarships</b>	<b>APIASF Education and Information Programs</b>	<b>Total Program Services</b>
Scholarships	\$ 12,324,859	\$ 1,905,700	\$ -	\$ 14,230,559
Salaries, taxes and benefits (Note 5)	671,579	149,652	19,572	840,803
Outside services	34,591	599	531,257	566,447
Rent (Note 4)	116,712	18,730	-	135,442
Travel	95,997	4,298	7,939	108,234
Professional fees	63,908	9,037	20,426	93,371
Office expense	39,301	1,128	180	40,609
In-kind donations	-	-	-	-
Event costs	10,887	2,776	15,586	29,249
Printing and reproduction	10,672	664	10,193	21,529
Honorarium	24,200	-	-	24,200
Board meetings and travel	-	-	-	-
Equipment rental and maintenance	10,289	2,075	-	12,364
Telecommunications	11,722	978	-	12,700
Postage and delivery	4,557	1,241	736	6,534
Insurance	4,344	480	-	4,824
Depreciation	-	-	-	-
Donations/sponsorships	526	-	500	1,026
Other	3,439	18	-	3,457
<b>TOTAL</b>	<b>\$ 13,427,583</b>	<b>\$ 2,097,376</b>	<b>\$ 606,389</b>	<b>\$ 16,131,348</b>

<b>Supporting Services</b>			
<b>Management and General</b>	<b>Fundraising</b>	<b>Total Supporting Services</b>	<b>Total Expenses</b>
\$ -	\$ -	\$ -	\$ 14,230,559
159,477	284,390	443,867	1,284,670
15,105	13,631	28,736	595,183
25,345	18,730	44,075	179,517
24,174	31,580	55,754	163,988
48,369	8,623	56,992	150,363
22,446	3,388	25,834	66,443
51,096	-	51,096	51,096
6,471	-	6,471	35,720
10,037	2,335	12,372	33,901
-	-	-	24,200
22,369	-	22,369	22,369
2,111	3,787	5,898	18,262
3,014	2,292	5,306	18,006
1,016	1,819	2,835	9,369
2,424	640	3,064	7,888
4,882	-	4,882	4,882
3,078	-	3,078	4,104
8,370	14	8,384	11,841
<b>\$ 409,784</b>	<b>\$ 371,229</b>	<b>\$ 781,013</b>	<b>\$ 16,912,361</b>



## ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2014**CASH FLOWS FROM OPERATING ACTIVITIES**

Change in net assets	\$ 226,300
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	4,882
Unrealized gain on investments	(4,054)
Bad debt expense	6,679
(Increase) decrease in:	
Pledges receivable	1,015,086
Prepaid expenses	(24,791)
Increase (decrease) in:	
Accounts payable and accrued expenses	99,438
Scholarships payable	427,583
Deferred income	5,926,806
Deferred rent liability	<u>(3,690)</u>
Net cash provided by operating activities	<u>7,674,239</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Net purchase of investments	<u>(11,110)</u>
Net cash used by investing activities	<u>(11,110)</u>
Net increase in cash and cash equivalents	7,663,129
Cash and cash equivalents at beginning of year	<u>1,641,652</u>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b><u>\$ 9,304,781</u></b>

**SCHEDULE OF NONCASH FINANCING TRANSACTIONS**

Donated Securities	<b><u>\$ 3,760</u></b>
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# ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND GENERAL INFORMATION

#### Organization -

The Asian and Pacific Islander American Scholarship Fund (APIASF) is a non-profit organization, incorporated in the District of Columbia. APIASF's vision is to see that all Asian and Pacific Islander Americans who wish to pursue higher education have the opportunity, regardless of their ethnicity, national origin, or financial means. APIASF's mission is to forge partnerships building a national Asian and Pacific Islander American scholarship organization that supports and encourages all Asian and Pacific Islander American students to pursue higher education, thereby developing future leaders who will contribute back to their communities and ultimately, strengthening America.

APIASF manages three scholarship programs: APIASF's general scholarship, APIASF AANAPISI (Asian American and Native American Pacific Islander-Serving Institutions) scholarship and the Gates Millennium Scholars/Asian Pacific Islander Americans (GMS/APIA) funded by a grant from the Bill & Melinda Gates Foundation. Through these programs, APIASF has distributed more than \$70 million in college scholarships to more than 5,000 deserving Asian and American Pacific Islander (AAPI) students across the country and in the Pacific Islands.

APIASF continues to have the largest outreach nationwide to the AAPI communities providing scholarships to the most underserved individuals through its general and GMS/APIA programs. Realizing through evidenced-based research over 50% of AAPIs attend two-year institutions, one potential area of greatest impact APIASF has is with students attending two-year institutions. These campuses are defined by at least a 10% AAPI enrollment and a minimum threshold of low-income students and/or a lower than average educational and general expenditures per student. APIASF is decisively partnering with AANAPISI campuses to provide scholarships and over time aims to become the only national scholarship organization with linkages to all 153 AANAPISIs and the communities they serve.

In addition to scholarship support, APIASF has a comprehensive range of programs that include research and data collection, national higher education convening's, wrap-around services to maximize graduation rates and gainful employment, and communications strategies that will better inform policy leaders, campus administrators and the general public to help improve educational opportunities for AAPI students.

To ensure delivery of effective student support services and initiatives that meet the needs of our scholarship recipients, ongoing evaluations are conducted throughout the year by APIASF. Providing a safe space in which our Scholars are comfortable voicing their needs and experiences is a critical element to the foundation of programs being administered year-to-year. APIASF team members collaborate in scholar and social networks that provide sound research and best practices in supporting Asian American and Pacific Islanders students' academic, personal, social, cultural, and professional development and success.

#### Basis of presentation -

The accompanying financial statements are presented on the accrual basis of accounting, and in accordance with FASB ASC 958, *Not-for-Profit Entities*.

#### Cash and cash equivalents -

APIASF considers all cash and other highly liquid investments with initial maturities of three months or less to be cash equivalents.

**ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND GENERAL INFORMATION  
(Continued)**

Cash and cash equivalents (continued) -

Bank deposit accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to a limit of \$250,000. At times during the year, APIASF maintains cash balances in excess of the FDIC insurance limits. Management believes the risk in these situations to be minimal.

Restricted cash -

Restricted cash is limited in use to payment of the Gates Millennium Scholarships. Restricted cash at June 30, 2014 was \$6,116,647 and is included with cash and cash equivalents.

Investments -

Investments are recorded at their readily determinable fair value. Realized and unrealized gains and losses are included in investment income in the Statement of Activities and Change in Net Assets.

Pledges receivable -

Pledges receivable approximate fair value. Management considers all amounts to be fully collectible and due within one year. Accordingly, an allowance for doubtful accounts has not been established.

Fixed assets -

Fixed assets in excess of \$5,000 are capitalized and stated at cost. Fixed assets are depreciated on a straight-line basis over the estimated useful lives of the related assets, generally five to seven years. The cost of maintenance and repairs is recorded as expenses are incurred. Depreciation expense for the year ended June 30, 2014 totaled \$4,882.

Income taxes -

APIASF is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made in the accompanying financial statements. APIASF is not a private foundation.

Uncertain tax positions -

For the year ended June 30, 2014, APIASF has documented its consideration of FASB ASC 740-10, *Income Taxes*, that provides guidance for reporting uncertainty in income taxes and has determined that no material uncertain tax positions qualify for either recognition or disclosure in the financial statements.

The Federal Form 990, *Return of Organization Exempt from Income Tax*, is subject to examination by the Internal Revenue Service, generally for three years after it is filed.

Deferred revenue -

Deferred revenue consists of Gala registrations and advance receipts toward GMS/APIA fiscal year 2015 scholarships. APIASF recognizes special event revenue when the related event has occurred. APIASF recognizes revenue and expense when the scholars have been identified.

**ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND GENERAL INFORMATION  
(Continued)**

Net asset classification -

The net assets are reported in two self-balancing groups as follows:

- **Unrestricted net assets** include unrestricted revenue and contributions received without donor-imposed restrictions. These net assets are available for the operation of APIASF.
- **Temporarily restricted net assets** include revenue and contributions subject to donor-imposed stipulations that will be met by the actions of APIASF and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities and Change in Net Assets as net assets released from restrictions.

Contributions and grants -

Unrestricted and temporarily restricted contributions and grants are recorded as revenue in the year notification is received from the donor. Temporarily restricted contributions and grants are recognized as unrestricted support only to the extent of actual expenses incurred in compliance with the donor-imposed restrictions and satisfaction of time restrictions. Temporarily restricted contributions and grants received in excess of expenses incurred are shown as temporarily restricted net assets in the accompanying financial statements.

In-kind donations -

In-kind donations consist of plane tickets and goods for auction, all benefiting APIASF's scholarship programs. In-kind donations are recorded at their fair market value as of the date of the gift. In addition, volunteers have donated significant amounts of their time to the APIASF; these donated services are not reflected in the financial statements since these services do not meet the criteria for recognition as contributed services. In-kind donations that meet the criteria for recognition are included in revenue and expense for the year ended June 30, 2014.

Scholarships payable -

APIASF awards scholarships to eligible persons. Scholarships are recorded in the year in which they are awarded.

Use of estimates -

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Functional allocation of expenses -

The costs of providing the various programs and other activities have been summarized on a functional basis in the Statement of Activities and Change in Net Assets. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND GENERAL INFORMATION  
(Continued)

Risks and uncertainties -

APIASF invests in various investment securities. Investment securities are exposed to various risks such as interest rates, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the accompanying financial statements.

Fair value measurement -

APIASF adopted the provisions of FASB ASC 820, *Fair Value Measurement*. FASB ASC 820 defines fair value, establishes a framework for measuring fair value, establishes a fair value hierarchy based on the quality of inputs (assumptions that market participants would use in pricing assets and liabilities, including assumptions about risk) used to measure fair value, and enhances disclosure requirements for fair value measurements. APIASF accounts for a significant portion of its financial instruments at fair value or considers fair value in their measurement.

2. INVESTMENTS

Investments consisted of the following at June 30, 2014:

	<u>Fair Value</u>
Certificates of deposit	\$ 1,998,920
Money market funds	142,229
Mutual funds	90,795
Common stocks	<u>1,566</u>
<b>TOTAL INVESTMENTS</b>	<b><u>\$ 2,233,510</u></b>

Included in investment income are the following:

Interest and dividends	\$ 6,117
Unrealized gain	<u>4,054</u>
<b>TOTAL INVESTMENT INCOME</b>	<b><u>\$ 10,171</u></b>

3. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following at June 30, 2014:

Gates Millennium Scholarships	\$ 256,286
APIASF Scholarships	455,528
APIASF Community College Scholarships	227,500
APIASF Frances Sonn Nam Fund	73,489
APIASF Education and Information Programs	<u>310,709</u>
<b>TOTAL TEMPORARILY RESTRICTED NET ASSETS</b>	<b><u>\$ 1,323,512</u></b>

**ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

**3. TEMPORARILY RESTRICTED NET ASSETS (Continued)**

The following temporarily restricted net assets were released from donor restrictions by incurring expenses (or through the passage of time), which satisfied the restricted purposes specified by the donors:

Gates Millennium Scholarships	\$ 12,324,859
APIASF Scholarships	1,351,200
APIASF Community College Scholarships	546,500
APIASF Frances Sonn Nam Fund	8,000
APIASF Education and Information Programs	571,427
Passage of Time	<u>46,605</u>
<b>TOTAL NET ASSETS RELEASED FROM DONOR RESTRICTIONS</b>	<b><u>\$ 14,848,591</u></b>

**4. LEASE COMMITMENTS**

APIASF leases office space in the District of Columbia under a five-year agreement, which originated in April 2012 and expires in 2017. Under terms of the lease, the organization's monthly lease payment of \$14,556, with the lease payment increasing over the lease term to \$17,027 per month. APIASF also is receiving five months of free rent.

Accounting principles generally accepted in the United States of America require that the total rent commitment should be recognized on a straight-line basis over the term of the lease. Accordingly, the difference between the actual monthly payments and the rent expense being recognized for financial statement purposes is recorded as a deferred rent liability on the Statement of Financial Position.

The following is a schedule of the future minimum lease payments:

<u>Year Ending June 30,</u>	
2015	\$ 188,329
2016	195,859
2017	203,672
2018	<u>17,027</u>
	<b><u>\$ 604,887</u></b>

Rent expense for the year ended June 30, 2014 totaled \$179,517 and the deferred rent liability for the year totaled \$57,929.

**5. RETIREMENT PLAN**

APIASF has established a 401(k) tax-deferred retirement plan for the benefit of its employees. The plan covers all eligible employees, as defined. Plan participants may make voluntary salary reduction contributions up to the maximum amount allowed. APIASF may pay up to 2% of eligible compensation to the plan. For the year ended June 30, 2014, APIASF paid \$10,857 as a contribution to the plan.

**6. CONCENTRATION OF REVENUE**

Approximately 79% of APIASF's revenue for the year ended June 30, 2014 was derived from grants awarded by one donor. APIASF has no reason to believe that relationships with this donor will be discontinued in the foreseeable future. However, any interruption of these relationships (i.e., the failure to renew grant agreements or withholding of funds) would adversely affect APIASF's ability to finance ongoing operations.

**ASIAN AND PACIFIC ISLANDER AMERICAN SCHOLARSHIP FUND**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

**7. FAIR VALUE MEASUREMENT**

In accordance with FASB ASC 820, *Fair Value Measurement*, APIASF has categorized its financial instruments, based on the priority of the inputs to the valuation technique, into a three-level fair value hierarchy. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used to measure the financial instruments fall within different levels of hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement of the instrument. Investments recorded in the Statement of Financial Position are categorized based on the inputs to valuation techniques as follows:

**Level 1.** These are investments where values are based on unadjusted quoted prices for identical assets in an active market APIASF has the ability to access.

**Level 2.** These are investments where values are based on quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, or model-based valuation techniques that utilize inputs that are observable either directly or indirectly for substantially the full-term of the investments.

**Level 3.** These are investments where inputs to the valuation methodology are unobservable and significant to the fair value measurement.

Following is a description of the valuation methodology used for investments measured at fair value. There have been no changes in the methodologies used at June 30, 2014.

- *Certificates of deposit* - Generally valued at original cost plus accrued interest, which approximates fair value.
- *Money market funds* - Fair value is equal to the reported net asset value of the fund.
- *Mutual funds* - Fair value is equal to the reported net asset value of the fund, which is the price at which additional shares can be obtained.
- *Common stocks* - Valued at the closing price reported on the active market in which the individual securities are traded.

The table below sets forth by level, within the fair value hierarchy, APIASF's investments at fair value for the year ended June 30, 2014:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
<b>Asset Class:</b>				
Certificates of deposit	\$ -	\$ 1,998,920	\$ -	\$ 1,998,920
Money market funds	142,229	-	-	142,229
Mutual funds	90,795	-	-	90,795
Common stocks	<u>1,566</u>	<u>-</u>	<u>-</u>	<u>1,566</u>
<b>TOTAL</b>	<b><u>\$ 234,590</u></b>	<b><u>\$ 1,998,920</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,233,510</u></b>

**8. SUBSEQUENT EVENTS**

In preparing these financial statements, APIASF has evaluated events and transactions for potential recognition or disclosure through February 27, 2015, the date the financial statements were issued.